



7TH GRADE READING SYLLABUS 2024-2025

CITY OF HIALEAH EDUCATIONAL ACADEMY

TEACHER

MS. GUERRA

CONTACT

EMAIL:

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REMIND:

Code: @msguerrasr

INFO

SCHOOL WEBSITE:

www.coheaedu.com

SCHOOL INSTAGRAM:

[@cohea_bulldogs](https://www.instagram.com/cohea_bulldogs)

GOOGLE CLASSROOM:

Automatic enrollment

INTRODUCTION

This is Ms. Guerra's 7th Reading class. In this class, we will focus on refining the important skills and knowledge areas within the Reading curriculum needed to prepare you for your current and future studies in this and other classes. We will learn how to read and analyze different texts, how to respond to them orally and in writing. To maximize your learning this year, you will need to exemplify cooperation, respect, and responsibility in the classroom always. Everyone is an important part of the class; and everyone must do their part to bring about learning and growth.

COURSE DESCRIPTION

7th grade Reading focuses on building the following skills and understandings:

- ✓ Narratives: reading, identifying and analyzing parts of a narrative
- ✓ Reading comprehension strategies
- ✓ Identifying main ideas, author's purpose and supporting details
- ✓ Analyzing informational texts and identifying thesis statements
- ✓ Analyzing argumentative/informational essays
- ✓ Improving vocabulary skills information
- ✓ Test preparation strategies
- ✓ Communication skills

REQUIRED TEXTBOOKS

i-Ready Workbook provided by Cohea. *Any additional resources will be addressed in Google Classroom and ahead of time.

CLASSROOM POLICIES AND PROCEDURES

ATTENDANCE/TARDY POLICY

It is the students' responsibility to be present and, in their seat when the bell rings. Given that teachers only have a certain amount of time with the students, punctuality is a must. If a student is tardy, he/she must have a written excuse on school official paper from the teacher who detained them or the administration. Listed below are the consequences for unexcused tardiness:

- ✓ 1st tardy: Verbal warning
- ✓ 2nd tardy: Call home
- ✓ 3rd tardy: Detention
- ✓ 4th tardy: Referred to administration (referral)
- ✓ 5th tardy: Administrative actions

TYPES OF ASSIGNMENTS

- ✓ Reading (novels, short stories, essays, poems, myths, dramatic plays)
- ✓ i-ready lessons (3 per week + 1 extra credit)
- ✓ Essays (narrative, argumentative, expository, rhetorical, comparison/contrast, literary)
- ✓ Journals
- ✓ Grammar
- ✓ Vocabulary
- ✓ Collaborative discussions/Integration of knowledge
- ✓ Group Assignments/Critical thinking
- ✓ Assessments/Projects/Presentations

STUDENT EVALUATION

Grades are based on the Miami-Dade County Grading Scale:

90 - 100 = A	4 pts. 3.5 - 4.0 average
80 - 89 = B	3 pts. 2.5 - 3.49 average
70 - 79 = C	2 pts. 1.5 - 2.49 average
60 - 69 = D	1 pt. 1.0 - 1.49 average
Below 59 = F	0 pts. Below 1.0 average

Students are evaluated based on the criteria below:

Test: 30%

Projects: 25%

Quizzes: 20%

Classwork: 20%

Home learning: 5%

ASSIGNMENTS/MAKE UP POLICY

Adequate time is given to complete assignments. Therefore, **late work will NOT be accepted**, unless authorized by the teacher. It is the student's responsibility to manage their time effectively to meet the deadlines. A letter grade of **Z** will be given if the assignment is not turned in on the date of collection.

If the student is unable to complete an assignment due to an absence, it is the student's responsibility to collect and complete any assignment that was missed. A grade will **ONLY** be received if the absence is **EXCUSED**. The student will have as many days as they were out to complete the assignment (example: if the student was absent for two days, they have two days, including the day they returned, to complete missing assignments). This does not excuse the student from assignments received when returned.

In the case of technical difficulties, whether it is internet problems or files not uploading, it is up to the student to show some sort of proof of effort that they are trying to upload the assignment onto the designated platform, such as an error message pop-up and time stamp the problem. It will be up to the teacher whether the late work will be accepted or not, but having proof is extremely important.

HOMELEARNING POLICY

Home learning will mostly be to study, take and revise notes, answer exit slip questions, enhance vocabulary, practice class concepts, and further research topics. The home learning is driven by the instruction that takes place in the classroom. Therefore, do not expect home learning to be in the form of specific assignments daily that must be turned in the next day, although they may take on this form on occasion. Parent communication will be made for missing assignments.

PLAGIARISM

Plagiarism is completely **UNACCEPTABLE**. The consequence for a student caught in the act of plagiarism is a letter grade of **F**. Plagiarism is not taken lightly, so keep in mind that administration will be notified as well as the parents. Cheating is a derivative of plagiarism; the same consequences will apply to anything of that nature. Student work that is submitted to the teacher must reflect independence and originality; not copied from the internet, another student, or any other source.

COMMUNICATION

Allow between 24-48 hours for updates in gradebook and follow up to email communication. Google classroom is **NOT** the gradebook. Any "grade", "percentage", or "note" on google classroom is intended for feedback purposes only.

The best way to communicate with me about possible concerns is via email. Do not communicate via text or any other messaging platform. In your email, make sure to include your full name, student ID number, class period, and the nature of your question or your concern. I would devote specific time during class to tackling some possible concerns, however, class time is primarily for instruction and learning.

BEHAVIOR

NEW POLICY:

Per Florida State Statute CS/HB 379, students are prohibited from using social media, Apple Watches, Air Pods, and similar devices during instructional time unless expressly permitted for educational purposes.

Students must place all electronic devices in the designated pockets inside each classroom. Any device seen, including cell phones, air pods, apple watches, headphones, cameras, etc., will be confiscated and secured in the front office until dismissal.

HERO:

Parents will receive an email as well as a push notification on the HERO app every time a positive/negative behavior is input for their child. Both parents and students will have access to their own HERO portal where they can monitor their point balances, upcoming disciplinary actions, and view their HERO behavior history.

HERO will be used to manage discipline issues for the following behavior:

- ✓ Disruptive behavior
- ✓ Failure to follow classroom procedures
- ✓ Tardy to class
- ✓ Skipping class
- ✓ No ID
- ✓ Hall Pass Abuse
- ✓ Misrepresentation
- ✓ Gum chewing
- ✓ Use of Profane Language
- ✓ Inappropriate Public Display of Affection
- ✓ Rude and Discourteous Behavior
- ✓ Disrespectful Behavior toward a Fellow Student
- ✓ Violation of Uniform Policy
- ✓ Possession of inappropriate items or materials

Students will be assigned disciplinary actions through HERO for misbehaviors as follows:

1. Warning #1
2. Warning #2
3. Warning #3
4. After school detention 1
5. Warning #4
6. Warning #5
7. After school detention 2
8. Warning #6
9. Refer to Administration
10. Refer to Administration

REQUIRED INDIVIDUAL STUDENT SUPPLIES

- ✓ Composition Notebook (1)
- ✓ Headphones (1)
- ✓ Pencils (7)
- ✓ Mechanical Pencils (3)
- ✓ Led (1 box)
- ✓ Eraser (1)
- ✓ Blue pens (2)
- ✓ Red pens (2)
- ✓ Black pens (2)
- ✓ Highlighters (different colors) (5)
- ✓ Markers (1 box)
- ✓ Pocket dictionary (Spanish – English) (ESOL)
- ✓ Pocket dictionary (English)
- ✓ Folder/Folder (1)
- ✓ Post-its Notes
- ✓ Glue stick (1)

Please sign and submit the student/parent contract on the next page.

STUDENTS/PARENT CONTRACT

PRINT, SIGN, AND RETURN ONLY THIS PORTION OF THE SYLLABUS.
Upload/submit to Google Classroom.

STUDENT SECTION:

I have received, read and understood the Student Contract for Ms. Guerra's Reading class. I have thoroughly reviewed the rules and procedures with my parent(s)/guardian(s). I understand and agree to all terms.

Student Signature

Print Name

ID

Date

Period

PARENT SECTION:

I (we) have received, read and understood the Student/Parent Contract for Ms. Guerra's Reading class. I (we), the parent(s)/guardian(s) have gone over this contract with my (our) child. I (we) understand and agree on all the terms.

Parent/Guardian Signature

Print Name

Date

Parent/Guardian Contact Information:

Phone Number(s): _____

E-mail Address: _____

CONTRATO PADRES/ESTUDIANTES

IMPRIMIR/ FIRMAR/ Y DEVOLVER SOLO ESTA PARTE DEL PLAN DE ESTUDIO
Subir/Entregar en Google Classroom

SECCIÓN DEL ESTUDIANTE:

He recibido, leído y entendido el contrato de estudiante para la clase de Lectura de Ms. Guerra. He revisado minuciosamente las reglas y procedimientos con mis padres/guardianes. Entiendo y estoy de acuerdo con todo los términos.

Firma del estudiante

Nombre (letra de molde)

ID

Fecha

Periodo

SECCIÓN DEL PADRE:

He /hemos recibido, leído y entendido el contrato de padres y estudiantes para la clase de Lectura de Ms. Guerra. Yo/nosotros, el padre (los padres)/ el guardián (los guardianes) he/hemos revisado este contrato con mi /nuestro hijo. Entiendo /entendemos, y estoy/estamos de acuerdo con todo los términos.

Firma del padre o guardián

Nombre (letra de molde)

Fecha

Información de Contacto del Padre o Guardián:

Número(s) de Teléfono: _____

Correo electrónico: _____